

The background is a close-up photograph of a hand typing on a black computer keyboard. A blue graphic consisting of three thick lines (two diagonal and one vertical) forms a stylized 'V' or 'W' shape, centered over the hand. The text 'IT-services' is overlaid in a large, blue, sans-serif font with a thin blue outline.

IT-services

IT Administration / Pirjo Haapea-Pakisjärvi



IT info for new students 2019

- User account
- Information systems
- O365 service
- Printing
- Computers
- Self-services
- Other IT services
- Guidelines
- IT Helpdesk





User account



Your personal student account is a key to the information systems and services of the University

- The user right is based on the register information; the account is valid for attending students
- One account, but the written form in different services may vary
- The password is the same in all services

account
account@student
account@student oulu.fi

Rules of use and information security

- Read the Rules of IT Service Use:
<https://www oulu.fi/ict/rules>
- Information security page and security guide for students:
<https://www oulu.fi/ict/informationsecurity>



User account of the new student



Your new student account is ready to use after the activation, i.e. password setting!

Activation of the account

- Read: www.oulu.fi/ict/activation
- e-Identification with a personal Finnish online banking account
- If this is not possible for you, use the self-service terminal in IT Helpdesk

Password

- The length 12-32 characters
- Lowercase + uppercase letters + numbers
- No special or Scandinavian characters
- [What is a good password?](#)



Information systems

Office 365 Education

account@student oulu.fi

- Microsoft's cloud service O365
- University's email, calendars, group working tools, etc.
- In everyone's use
- Information: <https://www oulu.fi/ict/office365>

WebOodi

account

- Student information system
- In everyone's use
- Keep your contact information up to date!

Moodle

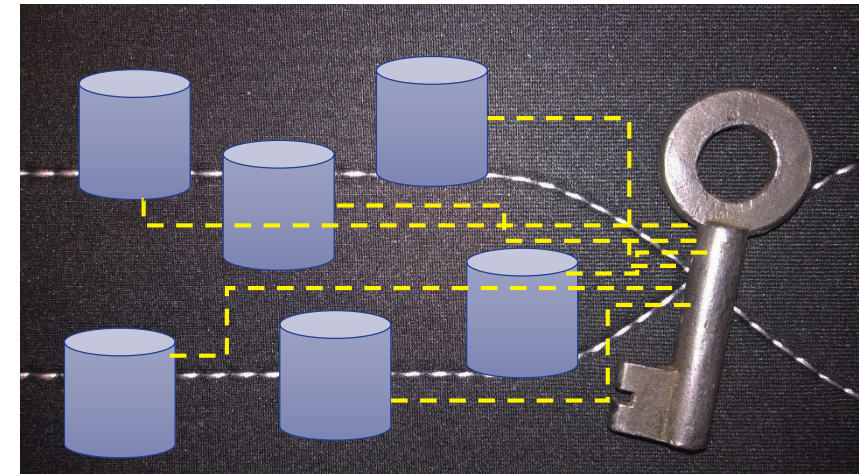
account

- Studying environment
- Log in using University of Oulu account

G Suite for Education

account

- Google's cloud service
- Activation is needed before use
- Information: <https://www oulu.fi/ict/gafe>



Tuudo

account

- Mobile app for students
- Mandatory, load from App or Play Store
- Information: <https://www oulu.fi/forstudents/tuudo>



E-mail and Office 365 Education

O365

- External cloud service is automatically in use for new student accounts which have been created 1st August 2019 or later. If your account is older, read the activation guide <https://www oulu.fi/ict/user-actions>
- Including Outlook, Office applications, Skype for Business, Teams
- University's e-mail address for students is in form firstname.lastname@student oulu.fi and for staff firstname.lastname@ oulu.fi



Log in the O365 service account@student oulu.fi

- Web address: <https://o365 oulu.fi>
- Your O365 username is your account in form account@student oulu.fi

Office 365 ProPlus and OneDrive

- Free Office applications for your own devices
- OneDrive for your files (1 TB)

Guidelines

- <http://www oulu.fi/ict/office365>

Other

- Your official email address is the one saved in WebOodi. Remember to update it when needed!

That's your job!



Printing is an external service

You can use Canon devices for:

- Printing (A4/A3, black&white/color, depending on the model)
- Copying (A4/A3, black&white/color, depending on the model)
- Scanning (send the file to your email)



Print to the secure queue

- From university workstations: print straight to the queue *Studentprint*
- From your own devices: send the file by email to the address: mprints@oulu.fi

Pick up your print

- You can release your prints at any printing device on Linnanmaa and Kontinkangas campus
- Your print will remain in the queue for 4 hours

Logging into printing device *account@student*

- Use your university account, write it in form ***account@student***
- Alternatively you can wipe a registered card on the reader



Printing is an external service

That's your job!

Registration of the card: account@student

- You can connect your student card (or other rfid) to your student account using any of print device
- Information: <https://www.oulu.fi/ict/printguide#rfid>



Printing quota = basic + additional

- Basic quota is 4 € / term, paid by the university
- It's possible to print 160 one-sided black-and-white pages with the basic quota
- Prices: black-and-white page 2,5 cnt, color page 13,6 cnt
- Additional quota (5 € - 20 €) can be bought in the web store <https://prints.oulu.fi> (use your account in form *account@student*)

Guidance

- Quick instructions are on the wall close to the devices, more guidelines: <http://www.oulu.fi/ict/printing>
- Canon takes care of devices and guidance, contact: canon@oulu.fi
- Canon's service engineer is keeping some printing infos in autumn in Väylä, worth stopping by!



Premises and computers of IT Services

NOTE: Updated list of computers on IT Service's web pages, link "Devices": <http://www oulu.fi/ict/resources>

Computers for student use account

- Self-study workstations are in your use according the office hours of the premise
- For example PC Hall (Mikrohalli) PR106 (about 50 computers), Pegasus 2nd floor (29 computers) and 3rd floor (66 computers), Tellus (18 computers), Kontinkangas Netcafe (37 computers)

Class rooms account

- Workstations are in your use if there are no teaching reservation in the classroom. Check the reservations on the screen by the door!
- For example PK251 (27 computers), PK247 (21 computers), TA102 (25 computers), YL124 (19 computers)

Laptop vendors account

- You may borrow a laptop 3 times a day for 4 hours
- Linnanmaa: Tekniikanaula, L5 and KTK, Kontinkangas: 7A 2nd floor
- Register a rfid identifier (card, sticker)
- Information: <https://www oulu.fi/ict/vendor>





Self-services

**Suomi.fi e-identification is used
with online-banking account!**

Information:

<https://www oulu.fi/ict/authentication>

Changing the password

<https://account oulu.fi/passwd>

- You can change the password if you know the old one
- You can set a password for a new account
- You can set a new password if you forgot the old one
- You can check your account name
- You can activate your locked account, if your right to study is still valid

Please select method for password change:

I remember my old password Change password with old password	Password identification
I don't know my password Authenticate via suomi.fi portal with bank account	Suomi.fi identification

Account info

<https://account oulu.fi/accountinfo>

- If you have any login issues, check the status of your account
- If you cannot solve the problem yourself, send your account information with a request to IT Helpdesk

Sign in with bank identification to check your university account status

Login Authenticate via suomi.fi portal with bank account	Suomi.fi identification
---	----------------------------



Other services

Wi-Fi *Eduroam: account@student.oulu.fi*

- Wireless connections: Eduroam and panOULU
- Information: <https://www.oulu.fi/ict/wlan>

Home directory *account*

- Home directory K: in local network
- Size 1 GB
- Located in university's server and is back-upped

OneDrive *account@student.oulu.fi*

- Cloud drive of O365 service
- Size 1 TB
- No backups in university

VPN *account*

- Secure remote access to university's and library's services and resources
- Access by VPN client or via VPN Portal
- Information: <https://www.oulu.fi/ict/vpn>

Sending of large files *account*

- [FileSender service](#)
- Information: <https://www.oulu.fi/ict/filesender>

Secured e-mail *account@student.oulu.fi*

- Sending confidential or delicate information from/to outside the university
- Information: <https://www.oulu.fi/ict/securemail>

Software for private use *account*

- Some software licences allow the installation of the software into own use, chargeably or free
- Software can be downloaded from the distribution service <https://www.oulu.fi/jakelu/> or Webstore <https://www.oulu.fi/ict/store>
- Information: <https://www.oulu.fi/ict/software>



IT guides can be found in internet

Home: <https://www.oulu.fi/ict>

Main menu:



Parts of the page:

- **News:** bulletins
 - **Shortcuts:** important information
 - **Information and guidelines:** information
 - **Links:** links to the information systems
 - **Check these too:** other useful information
- Printable **Quick Guide** for a new student
 - 1 x A4, print two-sided, make a booklet
 - Paper prints are available in IT Helpdesk



IT Helpdesk is on Linnanmaa campus

Email:  helpdesk@oulu.fi

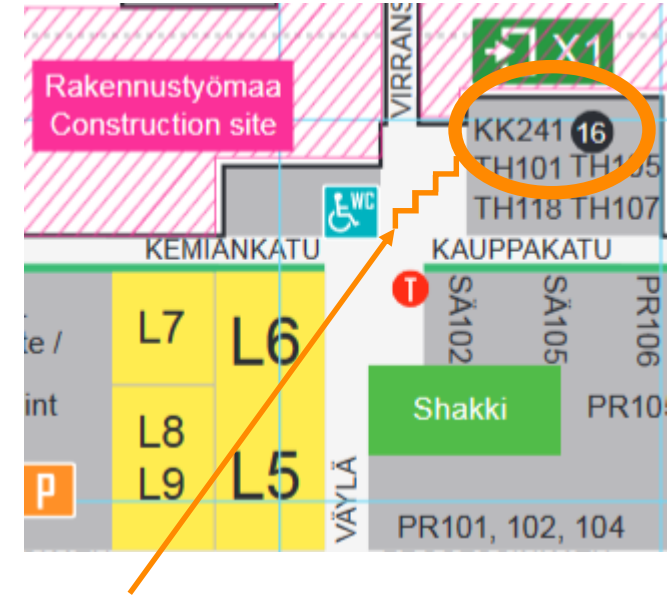
Telefon: ☎ 0294 483 080

Chat:  www.oulu.fi/ict

Location: Linnanmaa campus, room KK241, 2nd floor,
the corner of Väylä and Kauppakatu

Open: Normally Mon – Fri at 9 – 15

Exceptions will be informed: <https://www.oulu.fi/ict/helpdesk>





Thanks!