

# Opasraportti

## LC - Finnish language and communication (2016 - 2017)

### Tutkintorakenteisiin kuulumattomat opintokokonaisuudet ja -jaksot

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 900082Y: Second Official Language (Finnish), Oral Skills, 1 - 3 op  
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 900075Y: Speech Communication, 2 op  
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### Opintojaksojen kuvaukset

## Tutkintorakenteisiin kuulumattomien opintokokonaisuuksien ja -jaksojen kuvaukset

### 900008Y: Basics of Oral Communication, 3 op

**Voimassaolo:** 01.08.1995 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

ay900008Y Basics of Oral Communication (OPEN UNI) 3.0 op

**Proficiency level:**

-

**Status:**

-

**Required proficiency level:**

-

**ECTS Credits:**

3 ECTS

**Language of instruction:**

Finnish

**Timing:**

2nd year spring term

**Mode of delivery:**

Contact teaching

**Learning activities and teaching methods:**

26 hours of contact teaching and approximately 55 hours of independent study.

**Recommended optional programme components:**

-

**Recommended or required reading:**

Material provided by the teacher.

**Grading:**

pass / fail

**Person responsible:**

Mikkola, Outi

**Working life cooperation:**

-

**Other information:**

-

### 900088Y: Basics of Written Communication, 2 - 3 op

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

ay900088Y Basics of Written Communication (OPEN UNI) 2.0 op

**Proficiency level:**

-

**Required proficiency level:**

-

**ECTS Credits:**

2 - 3 credits

**Language of instruction:**

Finnish

**Timing:**

second or third academic year

**Learning outcomes:**

Upon completion of the course the student should have improved his/her writing skills and received more experience in textual analysis. The student should be able to write different kinds of work and study-related texts. He/she should be able to manage in various written communication situations. He/she should be able to give and receive constructive criticism. He/she should be able to critically analyse his/her own writing process and the texts he/she produces. The student should understand the significance of writing skills in scientific communication and as a part of his/her professional expertise.

**Contents:**

Different notions about writing, writing as a process, critical and analytical reading, different kinds of work and study-related texts, opinion pieces, formal style, means and methods of effective communication.

**Mode of delivery:**

Contact teaching or distance studies

**Learning activities and teaching methods:**

Contact teaching: Contact hours 26, independent study 28 - 55 hrs.

Distance course: Introductory session and independent study 54 - 81 hrs.

**Target group:**

Students of the Faculty of Humanities and KieKuVi minor.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

Material provided by the teacher.

**Assessment methods and criteria:**

Regular and active participation to the contact teaching, independent study and completion of the given assignments. There is a possibility for distance studies as well.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

pass / fail

**Person responsible:**

Koskela Anne

**Working life cooperation:**

-

**Other information:**

The student may choose between a 2 ECTS credit version and a 3 ECTS credit version of the course.

**900100Y: Communicate with Confidence, 5 op**

Voimassaolo: 01.08.2015 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

Voidaan suorittaa useasti: Kyllä

**Proficiency level:**

-

**Status:**

-

**Required proficiency level:**

-

**ECTS Credits:**

5 credits

**Language of instruction:**

Finnish

**Timing:**

1st or 2nd academic year

**Learning outcomes:**

-

**Contents:**

-

**Mode of delivery:**

-

**Learning activities and teaching methods:**

Contact teaching ca. 35 hrs, independence work ca 100 hrs

**Target group:**

-

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

-

**Assessment methods and criteria:**

-

**Grading:**

Pass / fail

**Person responsible:**

Kaija Oikarainen

**Working life cooperation:**

-

**Other information:**

-

**900055Y: Communication Skills in Business and Economic Life, 3 op****Voimassaolo:** 01.08.1995 -**Opiskelumuoto:** Language and Communication Studies**Laji:** Course**Vastuuyksikkö:** Languages and Communication**Arvostelu:** 1 - 5, pass, fail**Opintokohteen kielet:** Finnish**Leikkaavuudet:**

ay900055Y Communication Skills in Business and Economic Life (OPEN UNI) 3.0 op

**Proficiency level:**

-

**Status:**

The course is compulsory for students undertaking a BA degree in Oulu Business School.

**Required proficiency level:**

-

**ECTS Credits:**

3 credits

**Language of instruction:**

Finnish

**Timing:**

First year of studies

**Learning outcomes:**

-

**Contents:**

-

**Mode of delivery:**

Multimodal teaching

**Learning activities and teaching methods:**

contact teaching 15 hrs, distance studies and independent work 66 hrs.

**Target group:**

Students bachelor's degree of Oulu Business School

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

Kortetjärvi-Nurmi, Sirkka, Kuronen, Marja-Liisa &amp; Ollikainen, Marja (latest edition): Yrityksen viestintä. Edita, Helsinki.

Material in optima.

**Assessment methods and criteria:**

Active participation in contact and distance teaching, independent study and completion of given assignments. It is possible to complete a part of the course as a distance course using the Optima learning environment.

Read more about [assessment criteria](#) at the University of Oulu webpage.**Grading:**

1 - 5

**Person responsible:**

Outi Mikkola

**Working life cooperation:**

-

**Other information:**

If the student has completed courses that count as partial completions of this course, the student must discuss the way he/she is to finish this course with the teacher.

**900078Y: Communication and Presentation Skills for Working Life, 1 - 2 op****Voimassaolo:** 01.08.2013 -**Opiskelumuoto:** Language and Communication Studies**Laji:** Course**Vastuuyksikkö:** Languages and Communication**Arvostelu:** 1 - 5, pass, fail**Opintokohteen kielet:** Finnish**Proficiency level:**

-

**Status:**

-

**Required proficiency level:**

-

**ECTS Credits:**

1 ECTS credit / 27 hours of student work

**Language of instruction:**

English and Finnish.

**Timing:**

The course is connected with the Reserchers' Night 2016 event.

**Learning outcomes:**

After completing the course the student will be able to guide small groups, as well as to present and explain his /her field of studies and expertise to the public. The student is also able to collect and receive feedback on their performance and change his/her presentation in response to the feedback.

**Contents:**

Developing and training the career skills as part of student recruitment. The focus being on the presentation skills and education, training and counseling skills.

**Mode of delivery:**

The course includes both lectures and learning at work.

**Learning activities and teaching methods:**

Autumn 2016: Two alternative training sessions on Tue 20 September and on Thu 22 September at 14.00 - 15.00.

Training covers communications and marketing, security issues, the program of the event and the responsibilities of the organizing participants. (1 hr)

Self-familiarization with the subject and the work before the start of training (4 hours)

Training and work-based learning as a part of student recruitment (11 - 13 hours)

Independent work training and preparations for the (4 - 6 hours)

Written report related to training (7 - 9 hours). Please see instructions (ctrl+enter) [here!](#)

The other methods can also be used if agreed with the responsible teacher.

If other working methods are used, must be noted that the total length of the course (1 credits) includes 27 hours of work.

#### **Target group:**

The course is for all the students at the University of Oulu.

#### **Prerequisites and co-requisites:**

The completion of this course is not conditional to prior studies.

#### **Recommended optional programme components:**

The course is an independent entity. It does not require other studies carried out at the same time.

#### **Recommended or required reading:**

There is no literature for this course. The student will apply previous studies to this course and to presenting his /her field of study.

#### **Assessment methods and criteria:**

Completion of the course successfully requires participation in the guided instruction. The student also has to complete the training period(s) in the student recruitment and complete the written report.

The information about the training and also evaluation by at least one person must be included to the report.

In the report the student evaluates his/her performance before, during, and after the training period. In the report the student will summarize the tasks and the measures, which he/she has participated in the context of student recruitment.

Read more about [assessment criteria](#) at the University of Oulu webpage.

#### **Grading:**

Pass / fail

#### **Person responsible:**

Questions regarding the course completion: Anne Viherkari, anne.viherkari@oulu.fi

Questions regarding the event: Maire Honkanen, maire.honkanen@oulu.fi

#### **Working life cooperation:**

Yes. Students practice and develop their skills in presentation or organization and coordination or education, training and counselling.

#### **Other information:**

**Note! All the material for this course can be found at (ctrl+enter):**

<http://www.oulu.fi/kielikoulutus/tyoelamanviestinta>

The course can be completed and included to the degree only once.

## **900097Y: Communication in History, 5 op**

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

## **900062P: Communicative Oral Skills for Production Engineering and Management, 2 op**

**Voimassaolo:** 01.08.2008 -

**Opiskelumuoto:** Basic Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-

**Status:**

This course is obligatory for the Students of Industrial Engineering and Management and it is integrated to the Case course 555284A.

**Required proficiency level:**

-

**ECTS Credits:**

2 ECTS

**Language of instruction:**

Finnish

**Timing:**

the Autumn term of the 3rd year of studies

**Learning outcomes:**

Upon completion of the course the student should be familiar with the central principles of work and study-related communication, both oral and written, and be able to apply this knowledge in his/her own communication. The student should be able to analyse and assess his/her own writing and the writing of his/her peers. He/she should be able to act in group communication situations in a target-oriented manner. The student should also be able to give and receive constructive criticism. The student knows how to act efficiently in situations of group communication.

**Contents:**

Presentations, preparing a presentation, presenting techniques, argumentation, non-verbal communication, negotiating skills and conventions, observation and analysis of speech communication situations.

**Mode of delivery:**

multi-modal teaching

**Learning activities and teaching methods:**

Contact teaching and independent work

**Target group:**

Students of Industrial Engineering and Management

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

This course is integrated to the Case course 555284A.

**Recommended or required reading:**

the material in the Optima learning environment

**Assessment methods and criteria:**

Active participation in contact teaching, independent study and completion of given assignments. Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

1 - 5

**Person responsible:**

Mikkola, Outi

**Working life cooperation:**

-

**Other information:**

-

## 900091Y: Developing Presentation Poise, 3 op

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-  
**Required proficiency level:**

-  
**ECTS Credits:**

3 credits

**Language of instruction:**

Finnish

**Timing:**

second or third academic year

**Learning outcomes:**

The aim of the course is to boost the student's confidence and remove performance anxiety. Upon completion of the course unit the student should be able to recognise performance anxiety on both a general and a personal level and be able to accept it. The student should understand that anxiety is not a reason to not perform and he /she should be able to cope with it. The student should be familiar with himself/herself as a performer and his/her attitudes towards performance situations. Additionally, he/she should be able to give, receive and process constructive criticism.

**Contents:**

Plenty of exercises related to various performance situations. Relaxation exercises, planning and preparing a scientific presentation, steps towards boosting one's confidence, methods of convincing communication, illustrative communication, non-verbal communication, interaction skills, sharing of a performance situation through reflection and feedback.

**Mode of delivery:**

Contact teaching

**Learning activities and teaching methods:**

Contact teaching 32 h and self-study 48 h

**Target group:**

The course is intended for students who suffer from performance anxiety and are afraid of performing and speaking in public.

Students of the Faculty of Humanities and KieKuVi minor.

**Prerequisites and co-requisites:**

-  
**Recommended optional programme components:**

-  
**Recommended or required reading:**

Provided by the teacher.

**Assessment methods and criteria:**

Active participation in contact teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

Pass / fail

**Person responsible:**

Kaija Oikarainen

**Working life cooperation:**

-  
**Other information:**

Prior to the beginning of the course unit all students who have signed up will be sent a preliminary exercise which helps them decide if the course unit is indeed something they wish to do and based on which the teacher will choose the participants in cases where the teaching group would otherwise be too large.

## 900065Y: Finnish Language Workshop, 2 op

**Voimassaolo:** 01.08.2008 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

B2–C1

**Status:**



**Required proficiency level:**

Completion of the Finnish course for advanced students (900020) or equivalent skills

**ECTS Credits:**

2 ECTS credits

**Language of instruction:**

Finnish

**Timing:**

-

**Learning outcomes:**

By the end of the course the student has developed her/his Finnish language skills in the field chosen for special attention in the initial self-assessment. S/he knows her/his own strengths and weaknesses in Finnish and s/he can make a plan for improving her/his skills.

**Contents:**

During the course students are guided in the development of their Finnish language skills in accordance with their own, self-defined purposes. The course also aims to help the students find tools for developing their Finnish skills further after the course. In the workshop participants will learn in small groups on the basis of their own wishes.

Topics and more detailed contents of the course will be decided together with the participants of the course. The topics and communicative situations covered in the course can be for example: working life skills, written text and oral fluency and some grammatical revision. The special theme in the course is phraseology of Finnish Language.

**Mode of delivery:**

Contact teaching, study group and self study

**Learning activities and teaching methods:**

Lessons (contact teaching) every second week (10 h), study group meetings every second week (10 h) and self study (30 h)

**Target group:**

International degree and post-graduate degree students, exchange students of the University and the staff of the university

**Prerequisites and co-requisites:**

Completion of the Finnish course for advanced students (900020) or equivalent skills

**Recommended optional programme components:**

-

**Recommended or required reading:**

Delivered during the course

**Assessment methods and criteria:**

Regular and active participation in the weekly meetings (lessons and study group) self study tasks, other homework assignments and written exam at the end of the course will be observed in assessment.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

Grading scale is pass/fail.

**Person responsible:**

Anne Koskela

**Working life cooperation:**

-

**Other information:**

Sign-up in WebOodi. The lessons will be held every second week during a 10-week period.

**900087Y: Intra-Group Communication, 2 - 3 op**

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

**Proficiency level:**

-

**Required proficiency level:**

-

**ECTS Credits:**

2 - 3 credits

**Language of instruction:**

Finnish

**Timing:**

second or third academic year

**Learning outcomes:**

Upon completion of the course the student should be able to function in cooperative situations in a purposeful and target-oriented manner. The student should be capable of analytical and critical listening. He/she should be able to classify group roles and recognise their significance in the way the group functions. The student should be able to align his/her role within the group according to the group's goals. The student should be able to critically analyse his/her own group communication capabilities. He/she should be able to give, receive and process constructive criticism. The student should be able to understand the significance of group communication skills in university studies, scientific activity and as a part of his/her professional expertise.

**Contents:**

Common principles of group communication, the distinctive features of a successful group, the group process, group roles, negotiation and meeting practices, debates, problem solving in group situations, the formation of one's communicator image in a group, observation and analysis of group communication situations.

**Mode of delivery:**

Contact teaching

**Learning activities and teaching methods:**

Contact teaching ca. 26 hrs and independent work 28 - 55 h.

**Target group:**

Students of the Faculty of Humanities at the Bachelor level and the KieKuVi minor.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Assessment methods and criteria:**

Regular participation to the contact teaching, independent study and completion of the given assignments. The final exam.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

Pass / fail

**Person responsible:**

Koskela, Anne

**Working life cooperation:**

-

**Other information:**

The student may choose between a 2 ECTS credit version and a 3 ECTS credit version of the course.

## 900080Y: Language Skills for a Competitive Edge in the Workplace, 1 op

**Voimassaolo:** 01.08.2014 - 31.07.2017

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-

**Status:**

Mandatory for OBS students who choose the 25 credit Language and Communication Minor. Voluntary for all other students

**Required proficiency level:**

-

**ECTS Credits:**

1 ECTS credit

**Language of instruction:**

Finnish

**Timing:**

1. - 3. year

**Learning outcomes:**

By the end of the course students:

- can demonstrate understanding the significance of language, communication and cultural awareness in working life

- can demonstrate the ability to analyze data collected from questionnaires and to draw conclusions from this data

can demonstrate the ability to apply what is learned in the course to language and communication study plans

**Contents:**

During the course the student will reflect on the importance of communication skills in working life as well as on how to develop his or her own communication and interpersonal skills.

**Mode of delivery:**

Multi-mode teaching

**Learning activities and teaching methods:**

The course includes a prerequisite task, a panel discussion and a postrequisite task. The panel discussion will include alumni and other representatives from working life.

**Target group:**

OBS students who choose the 25 credit Language and Communication Minor. Other students are welcome if there are free places in the course.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

Included in the 25 credit Language and Communication Minor

**Recommended or required reading:**

will be announced at the prerequisite briefing

**Assessment methods and criteria:**

The postrequisite task will be evaluated

**Grading:**

Pass/Fail

**Person responsible:**

Jaana Sorvari

**Working life cooperation:**

-

**Other information:**

-

## 900085Y: Network Communication, 5 op

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

ay900085Y Network Communication (OPEN UNI) 5.0 op

**Proficiency level:**

-

**Status:**

-

**Required proficiency level:**

-

**ECTS Credits:**

-

**Language of instruction:**

Finnish

**Timing:**

1st or 2nd academic year

**Learning outcomes:**

- 
- Contents:**
- 
- Mode of delivery:**
- 
- Learning activities and teaching methods:**
- 
- Target group:**
- 
- Prerequisites and co-requisites:**
- 
- Recommended optional programme components:**
- 
- Recommended or required reading:**
- 
- Assessment methods and criteria:**
- 
- Grading:**
- 
- Person responsible:**
- 
- Working life cooperation:**
- 
- Other information:**
- 

## 900093Y: Oral Communication, 2 - 3 op

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

ay900093Y Oral Communication (OPEN UNI) 2.0 op

**Proficiency level:**

-

**Required proficiency level:**

-

**ECTS Credits:**

2 - 3 credits

**Language of instruction:**

Finnish

**Timing:**

second or third academic year

**Learning outcomes:**

Upon completion of the course the student should be able to prepare and give an illustrative and understandable oral presentation on a topic related to his/her own field in a way that suits the audience and the situation. The student should be able to function purposefully in various situations where he/she is working by himself/herself or as a part of a group. He/she should be able to participate in scientific discourse with sound argumentation and analytical listening. He/she should be able to give, receive and process constructive criticism. The student should be able to critically evaluate his/her own oral communication skills and understand the significance of oral communication in university studies, scientific activity and as a part of his/her professional expertise.

**Contents:**

Presentation exercises, group work, communicator image and its significance, the speech communication situation and speech communication skills, structure of a speech, preparing a speech, goals and distinctive features of scientific interaction, communicating as an expert in scientific and professional situations, discussion, negotiation and meeting procedures and practices, observation and analysis of speech communication situations.

**Mode of delivery:**

Contact teaching

**Learning activities and teaching methods:**

Contact teaching 26 hrs and independent study 28 - 55 hrs.

**Target group:**

Students of the Faculty of Humanities and Kiekuvi minor.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

Provided by the teacher.

**Assessment methods and criteria:**

Active participation in contact and distance teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

Pass / fail

**Person responsible:**

Kaija Oikarainen

**Working life cooperation:**

-

**Other information:**

The student may choose between a 2 ECTS credit version and a 3 ECTS credit version of the course.

**900095Y: Oral Communication, 2 op**

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-

**Status:**

This course unit together with the course unit 900094Y Written Communication I (TOL) are compulsory to students of Information Processing Science. The students can also opt to complete their studies by taking the course unit 900099Y Scientific Communication (TOL).

**Required proficiency level:**

-

**ECTS Credits:**

2 ECTS credits

**Language of instruction:**

Finnish

**Timing:**

3rd year of studies

**Learning outcomes:**

Upon completion of the course unit the student should be able to prepare and give an illustrative and understandable oral presentation on a topic related to his/her own field in a way that suits the audience and the situation. The student should be able to function purposefully in various situations where he/she is working by himself/herself or as a part of a group. He/she should be able to give, receive and process constructive criticism. The student should be able to critically evaluate his/her own oral communication skills and understand the significance of oral communication in university studies, scientific activity and as a part of his/her professional expertise.

**Contents:**

Presentation exercises, group work, communicator image and its significance, the speech communication situation and speech communication skills, structure of a speech, preparing a speech, goals and distinctive features of scientific interaction, communicating as an expert in scientific and professional contexts, procedures and practices in discussions, negotiations and meetings, observation and analysis of speech communication situations.

**Mode of delivery:**

multi-modal teaching

**Learning activities and teaching methods:**

Contact teaching 21 hrs, independent work 33 hrs.

**Target group:**

students of information processing science

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

Material provided by teacher, subject to a charge

**Assessment methods and criteria:**

Participation to the contact teaching, independent work and completion of the given assignments

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

pass / fail

**Person responsible:**

Kaija-Mari Kananen

**Working life cooperation:**

-

**Other information:**

-

**900077Y: Oral and Written Communication, 2 op**

**Voimassaolo:** 01.08.2011 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-

**Status:**

This course is compulsory for all students undertaking a BA degree in Intercultural Teacher Education who have Finnish as their native language or who's Finnish is equivalent to native speakers.

Students who don't speak Finnish as their native language will get more information on alternatives for completing the course from Maria Järvelä.

**Required proficiency level:**

-

**ECTS Credits:**

2 ECTS credits

**Language of instruction:**

Finnish

**Timing:**

2nd year of studies

**Learning outcomes:**

Upon completion of the course the student should be able

- to recognise the conventions and distinctive features of scientific communication,
- to prepare a verbally and stylistically fluent scientific presentation,
- to assess and revise his/her own texts and
- to recognise his/her strengths and weak points as a communicator.

**Contents:**

Practises and distinctive features of scientific communication, writing as a process, critical and analytical reading strategies, style and language of science, basics of speech communication, observation and analysis of speech communication situations.

**Mode of delivery:**

Multimodal teaching

**Learning activities and teaching methods:**

Contact teaching 20 h, independent work ca. 34 h

**Target group:**

Students undertaking a BA degree in Intercultural Teacher Education who have Finnish as their native language or who's Finnish is equivalent to native speakers

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

Material from the teacher

**Assessment methods and criteria:**

Participating the contact teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

Pass / fail

**Person responsible:**

Anne Koskela

**Working life cooperation:**

-

**Other information:**

-

## 900090Y: Presentation Skills, 2 - 3 op

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-

**Required proficiency level:**

-

**ECTS Credits:**

2 - 3 credits

**Language of instruction:**

Finnish

**Timing:**

second or third academic year

**Learning outcomes:**

Upon completion of the course the student should be able to interactively participate in various performance situations and perform as an expert in scientific and professional situations. The student should be able to analyse and assess the strengths and weaknesses of his/her presentation skills. He/she should be able to apply what he /she has learned when planning for future performance situations. He/she should be able to give, receive and process constructive criticism.

**Contents:**

The course focuses mainly on performance situations involving one performer. Topics covered by the course unit include communicator image and its significance, performance techniques, allocation of attention, argumentation, planning and preparing a presentation, upholding the audience's interest, creating and upholding an interactive relationship between the performer and the audience, use of one's voice and non-verbal communication.

**Mode of delivery:**

Multimodal teaching

**Learning activities and teaching methods:**

26 hours of contact teaching and 28 - 55 hours of independent work

**Target group:**

Students of the Faculty of the Humanities and Kiekuvi minor.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

Material in Optima

**Assessment methods and criteria:**

Active participation in contact teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.**Grading:**

Pass / fail

**Person responsible:**

Oikarainen, Kaija

**Working life cooperation:**

-

**Other information:**

Student is able to choose the scope of the course, 2 or 3 credits.

**900101Y: Project Communication, 5 op****Voimassaolo:** 01.08.2015 -**Opiskelumuoto:** Language and Communication Studies**Laji:** Course**Vastuuyksikkö:** Languages and Communication**Arvostelu:** 1 - 5, pass, fail**Opintokohteen kielet:** Finnish**Voidaan suorittaa useasti:** Kyllä**Proficiency level:**

-

**Status:**

-

**Required proficiency level:**

-

**ECTS Credits:**

5 credits

**Language of instruction:**

Finnish

**Timing:**

1st or 2nd academic year

**Learning outcomes:**

-

**Contents:**

-

**Mode of delivery:**

-

**Learning activities and teaching methods:**

-

**Target group:**

-

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

-

**Assessment methods and criteria:**

-

**Grading:**

Pass / fail

**Person responsible:**

Kaija-Mari Kananen

**Working life cooperation:**

-



## 900083A: Research Communication in Economics, 2 op

**Voimassaolo:** 01.01.2015 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

900056A    Research Communication in Economics    2.0 op

**Proficiency level:**

-

**Status:**

-

**Required proficiency level:**

-

**ECTS Credits:**

2 credits

**Language of instruction:**

Finnish

**Timing:**

3rd year

**Learning outcomes:**

-

**Contents:**

-

**Mode of delivery:**

-

**Learning activities and teaching methods:**

-

**Target group:**

-

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

-

**Assessment methods and criteria:**

-

**Grading:**

-

**Person responsible:**

Mikkola, Outi

**Working life cooperation:**

-

**Other information:**

-

## 900056A: Research Communication in Economics, 2 op

**Voimassaolo:** 01.08.1995 -

**Opiskelumuoto:** Intermediate Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

900083A Research Communication in Economics 2.0 op

**Proficiency level:**

-

**Status:**

The course is compulsory for students undertaking a BA degree in Oulu Business School.

**Required proficiency level:**

-

**ECTS Credits:**

2 credits

**Language of instruction:**

Finnish

**Timing:**

3rd year of studies

**Learning outcomes:**

Upon completion of the course the student should be familiar with the conventions of scientific communication and have the ability to apply this knowledge to his/her own scientific writing (theses etc.). The student should be able to analyse and produce scientific text.

**Contents:**

Practises and distinctive features of scientific communication, writing as a process, critical and analytical reading strategies, style and language of science, observation and analysis of speech communication situations.

**Mode of delivery:**

Multimodal teaching

**Learning activities and teaching methods:**

Introductory lessons 2 hrs, group work, distance study and independent work 50 hrs.

**Target group:**

Students undertaking a BA degree in Oulu Business School.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

The course is meant to be taken concurrently with the BA Seminar/BA Thesis.

**Recommended or required reading:**

Material in Optima

**Assessment methods and criteria:**

Active participation in contact and distance teaching, independent study and completion of given assignments.

More information about completing this course is given at the introductory lectures of the BA Seminar.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

Pass / fail

**Person responsible:**

Outi Mikkola

**Working life cooperation:**

-

**Other information:**

This course is NOT intended for Master's level students.

## 900092Y: Science Popularisation, 5 op

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-

**Required proficiency level:**

-

**ECTS Credits:**

5 credits

**Language of instruction:**

Finnish

**Timing:**

1st or 2nd academic year

**Learning outcomes:**

Upon completion of the course the student should be conversant with the possibilities and problems related to the popularisation of science as well as with some of the techniques used to accomplish it. The student should be able to read popular scientific articles in a critical way.

**Contents:**

Practises and distinctive features of scientific communication and popularised science, group-writing, academic reading strategies, observation and analysis of speech communication situations.

**Mode of delivery:**

Multimodal teaching

**Learning activities and teaching methods:**

Contact teaching ca. 35 hrs, independent work ca. 100 hrs.

**Target group:**

Students of the Faculty of Humanities at a Bachelor level and Kiekuvi minor.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

Material from the teacher

**Assessment methods and criteria:**

Active participation in contact teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.**Grading:**

Pass / fail

**Person responsible:**

Outi Mikkola

**Working life cooperation:**

-

**900084Y: Scientific Communication, 5 op**

Voimassaolo: 01.08.2014 -

Opiskelumuoto: Language and Communication Studies

Laji: Course

Vastuuyksikkö: Languages and Communication

Arvostelu: 1 - 5, pass, fail

Opintokohteen kielet: Finnish

**Leikkaavuudet:**

ay900084Y Scientific Communication (OPEN UNI) 5.0 op

**Proficiency level:**

-

**Required proficiency level:**

-

**ECTS Credits:**

5 credits

**Language of instruction:**

Finnish

**Timing:**

first or second academic year

**Contents:**

Practises and distinctive features of scientific communication, style and language of science, academic writing, group-writing, critical and analytical reading strategies, observation and analysis of speech communication situations.

**Mode of delivery:**

Multimodal teaching

**Learning activities and teaching methods:**

Contact teaching ca. 35 hrs and independent study ca. 100 hrs.

**Target group:**

Students of the Faculty of Humanities at the Bachelor level and KieKuVi minor.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

Material provided by the teacher.

**Assessment methods and criteria:**

Active participation in contact and distance teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

Pass / fail

**Person responsible:**

Niina Sarajärvi

**900070Y: Scientific Communication I, 2 op**

**Voimassaolo:** 01.08.2011 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

ay900070Y Scientific Communication I (OPEN UNI) 2.0 op

**Proficiency level:**

-

**Status:**

This course unit is compulsory for students of Faculty of Education.

**Required proficiency level:**

-

**ECTS Credits:**

2 ECTS credits

**Language of instruction:**

Finnish

**Timing:**

1st year of studies

**Learning outcomes:**

Upon completion of the course unit the student should be able to prepare a verbally and stylistically fluent scientific presentation. The student should be able to assess and revise his/her own texts and apply the conventions and practices of scientific writing to his/her own work, especially to his/her scientific theses or dissertations. The student should be able to recognise his/her strengths and weak points as a communicator.

**Contents:**

The basics and various types of scientific communication. The basic notions of grammatical correctness and the stylistic and formal conventions demanded by proper scientific discourse. Critical approach to source literature and the most common formal standards (referencing techniques, constructing bibliographies etc.). Throughout the course unit the student analyses and produces texts of various types.

**Mode of delivery:**

Multi-modal teaching

**Learning activities and teaching methods:**

Contact lessons 20 hrs. Independent study 34 hrs.

**Target group:**

Students of the Faculty of Education

**Prerequisites and co-requisites:**

-  
**Recommended optional programme components:**

-  
**Recommended or required reading:**

the Material in the Optima learning environment,

Hirsjärvi, S., Remes, P. & Sajavaara, P. (2009). Tutki ja kirjoita. Helsinki: Tammi.

Kemppainen, T. & Latomaa, T. (2002). Ensi askelia tieteen tiellä. Oulun yliopisto. Teos on saatavilla myös internetissä.

Lonka, I., Lonka, K., Karvonen, P. & Leino, P. (2006). Taitava kirjoittaja. Opiskelijan opas. Helsinki: Yliopistopaino.

**Assessment methods and criteria:**

Active participation in teaching and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

pass / fail

**Person responsible:**

Jukka Käräjäoja

**Working life cooperation:**

-

**Other information:**

-

## 900071Y: Scientific Communication II, 2 op

**Voimassaolo:** 01.08.2011 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

ay900071Y Scientific Communication II (OPEN UNI) 2.0 op

**Proficiency level:**

-

**Status:**

Course is optional for the students of the Faculty of Education

**Required proficiency level:**

-

**ECTS Credits:**

2 ECTS credits

**Language of instruction:**

Finnish

**Timing:**

during or after 3rd year of academic studies

**Learning outcomes:**

Upon completion of the course unit the student should have a more in-depth understanding of scientific communication, especially scientific writing. He/she should be able to produce scientific text fitting for an MA thesis. The student should also be able to analyse and interpret the special field-specific conventions of scientific writing.

**Contents:**

The distinctive features of an MA thesis as a form of scientific communication. Writing as a process. Analysis of texts written for various scientific purposes. Popularised scientific discourse.

**Mode of delivery:**

Multi-modal teaching

**Learning activities and teaching methods:**

Contact lessons 20 h. Independent study ca. 34 h.

**Target group:**

Students of master's degree of the Faculty of Education

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

the material in the Optima learning environment

Kinnunen, M. & Löytty, O. (2002). Tieteellinen kirjoittaminen. Tampere: Vastapaino.

Kniivilä, S., Lindblom-Ylänne, S. & Mäntynen, A. (2007). Tiede ja teksti. Tehoa ja taitoa tutkielman kirjoittamiseen. Helsinki: WSOY.

Viskari, S. (2002). Tieteellisen kirjoittamisen perusteet. Opas kirjoittamiseen ja seminaarityöskentelyyn. Tampere: Tampereen Yliopistopaino Oy.

**Assessment methods and criteria:**

Active participation in teaching and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

pass / fail

**Person responsible:**

Jukka Käräjäoja

**Working life cooperation:**

-

**Other information:**

-

**900061A: Scientific Communication for Production Engineering and Management, 2 op**

**Voimassaolo:** 01.08.2008 -

**Opiskelumuoto:** Intermediate Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-

**Status:**

Compulsory for the students undertaking the bachelor's degree in the Industrial Engineering and Management.

**Required proficiency level:**

-

**ECTS Credits:**

2 credits

**Language of instruction:**

Finnish

**Timing:**

The course begins in the first year of studies by introductory lessons and continues during the second or the third year of studies.

**Learning outcomes:**

The student should have mastered the basics of scientific communication. He/she should be able to view scientific writing as a process and prepare a scientific research report (among other scientific texts).

**Contents:**

Practises and distinctive features of scientific communication, writing as a process, critical and analytical reading strategies, style and language of science, essential questions of language planning.

**Mode of delivery:**

Multimodal teaching

**Learning activities and teaching methods:**

Introductory lessons 2 hrs, guiding in small groups 3 hrs, distance teaching and independent study 49 hrs.

**Target group:**

Students undertaking the bachelor's degree in the Industrial Engineering and Management.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

The course is to be taken concurrently with the course 555210A Harjoittelu offered by the Department of Industrial Engineering and Management.

**Recommended or required reading:**

Material in Optima

**Assessment methods and criteria:**

Active participation in contact and distance teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

Pass / fail

**Person responsible:**

Outi Mikkola

**Working life cooperation:**

Along with the course 555210A that includes practical training.

**Other information:**

-

## 900082Y: Second Official Language (Finnish), Oral Skills, 1 - 3 op

**Voimassaolo:** 01.01.2015 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Opintokohteen kielet:** Finnish

## 900081Y: Second Official Language (Finnish), Written Skills, 1 - 2 op

**Voimassaolo:** 01.01.2015 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Opintokohteen kielet:** Finnish

## 900075Y: Speech Communication, 2 op

**Voimassaolo:** 01.08.2011 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

ay900075Y Speech Communication (OPEN UNI) 2.0 op

**Proficiency level:**

-

**Status:**

Course is compulsory to the students of the Faculty of Education.

**Required proficiency level:**

-

**ECTS Credits:**

2 ECTS credits

**Language of instruction:**

Finnish

**Timing:**

1st - 3rd year of studies according to the curriculum of the education programme.

**Mode of delivery:**

Multi-modal teaching

**Learning activities and teaching methods:**

Contact teaching 20 h and independent study ca. 34 h.

**Target group:**

the students of the Faculty of Education

**Prerequisites and co-requisites:**

-

**Recommended or required reading:**

material from the teacher

**Assessment methods and criteria:**

Active participation in teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

pass / fail

**Person responsible:**

Kaija Oikarainen

**Working life cooperation:**

-

**Other information:**

-

## 900096Y: Speech Therapist as Communicator, 5 op

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

## 900089Y: Standards of Finnish Language Use, 2 - 3 op

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-

**Required proficiency level:**

-

**ECTS Credits:**

2 - 3 credits

**Language of instruction:**

Finnish

**Timing:**

second or third academic year

**Learning outcomes:**

Upon completion of the course the student should be familiar with the basics of text and language planning and independently apply this knowledge to his/her writing. He/she should be able to revise and correct his/her own writing to suit the communication task at hand. The student should be conversant with the features and practices of clear and fluent writing. The student should understand the significance of writing skills in scientific communication and as a part of his/her professional expertise.

**Contents:**



The theory behind language planning and language standards, current language guidelines of the Finnish Language Office (Kielitoimisto), a number of exercises which may include the students' own texts in one way or another. Participants are free to suggest topics to be covered during the course.

**Mode of delivery:**

Multimodal teaching

**Learning activities and teaching methods:**

To be agreed on.

**Target group:**

Students of the Faculty of Humanities and KieKuVi minor

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

*Material subject to a small charge provided by the teacher.* *Kielikello* magazine published by the Finnish Language Office and various language planning guides.

**Assessment methods and criteria:**

Regular participation to the contact teaching, independent study and completion of the given assignments. The final exam.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

pass / fail

**Person responsible:**

Koskela, Anne

**Working life cooperation:**

-

**Other information:**

The student may choose between a 2 ECTS credit version and a 3 ECTS credit version of the course.

## 900060A: Technical Communication, 2 op

**Voimassaolo:** 01.08.2005 - 31.07.2021

**Opiskelumuoto:** Intermediate Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Leikkaavuudet:**

ay900060A Technical Communication (OPEN UNI) 2.0 op

470218P Written and Oral Communication 3.0 op

**Proficiency level:**

-

**Status:**

This course unit is compulsory for students of Electrical Engineering, Computer Science, Communications Technologies and Engineering Mechanical Engineering, Process and Environmental Engineering.

**Required proficiency level:**

-

**ECTS Credits:**

2 credits

**Language of instruction:**

Finnish

**Timing:**

1st year: Process and Environmental Engineering

3rd year: Mechanical Engineering; Electrical Engineering, Computer Science and Engineering and Communications Technologies

**Mode of delivery:**

Multimodal teaching

**Learning activities and teaching methods:**

Contact hours ca. 20 h and independent group work or self-study ca. 34 h.

**Target group:**

Bachelors students of Electrical Engineering, Computer Science, Communications Technologies and Engineering Mechanical Engineering, Process and Environmental Engineering.

**Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

Kauppinen, Anneli & Nummi, Jyrki & Savola, Tea: Tekniikan viestintä: kirjoittamisen ja puhumisen käsikirja (EDITA); Nykänen, Olli: Toimivaa tekstiä: Opas tekniikasta kirjoittaville (TEK) and material in Optima study environment.

**Assessment methods and criteria:**

Active participation in contact teaching, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

Pass / fail

**Person responsible:**

Kaija Oikarainen

Toropainen, Outi

**Working life cooperation:**

-

**Other information:**

All students are required to attend the first meeting of the course unit so the work groups can be formed and work started in a timely and efficient manner. When signing up for the course unit, you should keep in mind that completing it requires a responsible attitude and a strong commitment to the work because the teamwork-based exercises rely heavily on the participation and activity of the students.

If the student is involved in the University's student associations or functions in a position of trust in university government, student union administration or Oulun Teekkariyhdistys ry (or in its subordinate guilds), he/she may be relieved of some of the group communication exercises. These compensatory actions must always be agreed upon separately with the course unit's teacher. The student must present an official statement from a person in charge of the governing body or association, which details the student's tasks and involvement with that body or association. Participation that took place over five years ago does not entitle the student to any compensation.

**900086Y: Working Life Communication, 5 op**

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

**Proficiency level:**

-

**Status:**

-

**Required proficiency level:**

-

**ECTS Credits:**

-

**Language of instruction:**

Finnish

**Timing:**

-

**Learning outcomes:**

-

**Contents:**

-

**Mode of delivery:**

- 
- Learning activities and teaching methods:**
- 
- Target group:**
- 
- Prerequisites and co-requisites:**
- 
- Recommended optional programme components:**
- 
- Recommended or required reading:**
- 
- Assessment methods and criteria:**
- 
- Grading:**
- 
- Person responsible:**
- 
- Working life cooperation:**
- 
- Other information:**
- 

## 900094Y: Written Communication, 2 op

**Voimassaolo:** 01.08.2014 -

**Opiskelumuoto:** Language and Communication Studies

**Laji:** Course

**Vastuuyksikkö:** Languages and Communication

**Arvostelu:** 1 - 5, pass, fail

**Opintokohteen kielet:** Finnish

### **Proficiency level:**

-

### **Status:**

This course together with the course unit 900095Y Speech Communication are compulsory to students of Information Processing Science. The students can also opt to complete their written communication studies by taking the course unit 900099Y Scientific Communication.

### **Required proficiency level:**

-

### **ECTS Credits:**

2 ECTS credits

### **Language of instruction:**

Finnish

### **Timing:**

3rd year of studies

### **Learning outcomes:**

Upon completion of the course unit the student should be conversant with text analysis. The student should be able to write various work and study-related texts and act purposefully in different kinds of written communication situations. He/she should be able to give and receive constructive criticism. The student should be able to critically analyse his/her own writing process and the texts he/she produces. The student should understand the significance of writing skills as a part of his/her professional expertise.

### **Contents:**

Notions about writing, writing as a process, group writing, critical and analytical reading, different kinds of work and study-related texts, formal style.

### **Mode of delivery:**

online teaching

### **Learning activities and teaching methods:**

Introductory meeting (1 hour) and online studying (approximately 54 hours).

### **Target group:**

the students of information processing science

### **Prerequisites and co-requisites:**

-

**Recommended optional programme components:**

-

**Recommended or required reading:**

the material in the Optima learning environment

**Assessment methods and criteria:**

Participation in the introductory meeting, independent study and completion of given assignments.

Read more about [assessment criteria](#) at the University of Oulu webpage.

**Grading:**

pass / fail

**Person responsible:**

Kaija-Mari Kananen

**Working life cooperation:**

-

**Other information:**

-